



Update

ISBE OFFICE CLOSINGS FOR REMAINDER OF 2016

Labor Day:

Monday, September 5th

Columbus Day:

Monday, October 10th

General Election Day:

Tuesday, November 8th

Veteran's Day:

Friday, November 11th

Thanksgiving Holiday:

Thursday, November 24th & 25th

Christmas Holiday:

Monday, December 26th

SOCIAL MEDIA (FACEBOOK, TWITTER) UPDATES

Make sure to follow ISBE on Facebook and Twitter for updates and helpful links. Contact your Regional Office of education for any information or licensure procedures you would like to see on social media.



Renewal

Have you entered your Professional Development (PD) into the Educator Licensure Information System (ELIS)? If your renewal cycle expires June 30, 2016, you must enter your PD no later than August 31, 2016 and pay the applicable registration fee. If your PD is not entered, your Professional Education License will lapse September 1, 2016 and be invalid for employment. A \$500 penalty fee or completion of 9 semester hours of specific coursework will be required to reinstate your license. To prevent your license from lapsing, visit <http://www.isbe.net/ELIS/instructions/record-prof-dev.pdf> for a step by step guide to recording your PD.

Link to How-To Videos: <http://isbe.net/licensure/default.htm?col3=open#CollapsiblePanel3>

Link to Reinstatement: <https://vim-eo.com/172960972>

Licensure

ISBE has not issued certificates since June 30, 2013. Professional educator credentials in Illinois are issued in the form of a license. Additionally, there are no "Type" designations with current licensure.

There are three types of licenses in Illinois:

- Professional Educator License
- Educator License with Stipulations (Provisional Licensure for Out of State candidates seeking IL Licensure)
- Substitute Teaching License

Please note that after issuance, all licenses must be registered in your ELIS account to be valid for teaching.

HIGHLY QUALIFIED

With the passage of the Every Student Succeeds Act (ESSA), some provisions are being phased-in or phased-out with full implementation in 2017-18. One provision that is no longer required for the 2016-17 school year is the Highly Qualified requirements for teachers and paraprofessionals as outlined in Section 1119 of the Elementary and Secondary Education Act (ESEA). Effective July 1, 2016, teachers and paraprofessionals must meet state licensure requirements. For more information, please see the ISBE Licensure Division at <http://www.isbe.net/licensure/default.htm>.

HOW TO VIDEOS AVAILABLE FOR LICENSURE REQUIREMENTS

Link to How-To Videos: <http://isbe.net/licensure/default.htm?col3=open#CollapsiblePanel3>

All videos provided to assist educators that are featured on the ISBE website are compatible with PCs and Mac devices and are mobile friendly.

Link to How to Apply for a PEL:
<https://vimeo.com/171007788>

Link to How to Apply for a Paraprofessional License:
<https://vimeo.com/172960970>

Link to How to Apply for a Substitute License:
<https://vimeo.com/172960974>

REMINDER: As always, be sure all of your contact information is up to date in your Educator Licensure Information System (ELIS) account so you will not miss any important ISBE reminders or updates regarding your license.

Testing

SAT CODE FOR SCORE REPORTING

If you are taking the SAT to fulfill professional educator licensure requirements, please use 6773 for the Illinois State Board of Education to receive your scores.

GEN ADMIN/PRIN (ADDENDUM TO LAST MONTH)

As of July 1, 2016, per Administrative Rule, the general administrative endorsement is no longer being issued. Please be aware that a general administrative program can be used toward a principal endorsement. Educators who have completed a general administrative program should apply for the principal endorsement in their ELIS accounts. Any educator

wanting to pursue this endorsement will need to meet all additional requirements specific to the endorsement including the ILTS Principal 195 and 196 tests, 4 years of teaching experience, etc.

Educators interested in completing a principal program should contact an institution of higher education that has an approved Illinois Principal Preparation program. Click here for a link to the Directory of Approved Programs: <http://isbe.net/profprep/PDFs/directory.pdf>

Staff Spotlight



MEET ANDREA SCHAFFER, EDUCATOR LICENSURE DIVISION

Andrea is originally from Springfield, IL, where she attended high school at Sacred Heart Academy, now known as Sacred Heart Griffin High School. She attended college at Sangamon State University, which is now known as University of Illinois – Springfield. Andrea began working while in high school at Famous Barr. Andrea's career with Illinois State Board of Education began as a temporary employee in August of 1996. In 1997, she was hired as a full time employee with the Information Center. Andrea left temporarily in 2001 when her youngest child, Emma, was born. She was fortunate enough to get re-hired as the receptionist for Certification in December of 2007. Andrea has been married for almost 25 years and has three children. Adam, 23, recently graduated from Missouri Science and Technology with a degree in Electrical

Engineering. He recently just started a job in Portage, Indiana with ArcelorMittal in August. Next is Abby, 21, who is a senior at Southern Illinois University-Edwardsville, where she is pursuing a double major in Psychology and Art. Last is Emma, 15, who is a sophomore at Sacred Heart Griffin High School, where she is about to start behind-the-wheel training, which terrifies and delights Andrea all at the same time. She has a Caryl Terrier named Waffle, who is nine. Waffle is referred to as her baby and her kids think she is her favorite child. Andrea enjoys spending free time with her family going on vacations, reading and most recently, trying to figure out the *Pokeman Go* craze.

Andrea is a great asset to the Educator Licensure staff!

